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**BRIGHTER
BOLDER
BUSINESS**

**MINUTES
BOARD OF DIRECTORS MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY OF HALIFAX COUNTY, VIRGINIA
SEPTEMBER 17, 2021**

RE: MEETING: The Board of Directors of the Industrial Development Authority of Halifax County, Virginia (IDA) held a regular IDA Board meeting on Friday, September 17, 2021, at 8:30 A.M. in the IDA Conference Room.

RE: MEMBERS PRESENT: Those in attendance at the time the meeting was called to order include Mr. Robert Bates, Mr. Rick Harrell, Mr. Jeremy Catron, Mr. Jeremy Satterfield, Dr. Nettie Simon-Owens, Mrs. Nancy Pool and Mr. Ryland Clark

RE: MEMBERS ABSENT:
None

RE: OTHERS PRESENT: Mrs. Kristy Johnson – IDA Executive Director, Ms. Blair Jeffress – IDA Operations Manager, Mr. Scott Simpson – Halifax County, County Administrator, Ms. Miranda Baines – Gazette Virginian, and Ms. Liza Fulton – News and Record.

RE: MEETING CALLED TO ORDER: Mr. Robert Bates gave a prayer and then called the meeting to order at 8:31 a.m. It was determined that a quorum was present with seven members in attendance.

RE: APPROVAL OF AGENDA:
Mrs. Nancy Pool made a motion to approve the agenda, seconded by Mr. Jeremy Satterfield, and duly carried by the Board.

RE: READING AND APPROVAL OF MINUTES:
Ms. Jeffress mentioned that she corrected to a few grammatical errors and the minutes presented were different from the document originally emailed to the Board. Mr. Rick Harrell made a motion to approve the August 20, 2021 meeting minutes, seconded by Mr. Jeremy Satterfield and duly carried by the Board.

RE: REQUEST TO ENTER INTO CLOSED SESSION:
Motion was made by Mr. Jeremy Satterfield, seconded by Mrs. Nancy Pool, and duly carried by the Board that the Board go into closed session pursuant to Virginia Code Section 2.2-3711. That the purposes which are to be the subject of said executive or closed meeting shall be as follows:

- To discuss a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the businesses or industry's interest in locating or expanding facilities in the community, pursuant to Virginia Code Section 2.2-3711.A.5.
- To discuss real estate matters, Virginia Code Section 2.2-3711.A.3.
- To discuss personnel matters, pursuant to Virginia Code Section 2.2-3711.A.1.





- To discuss the award of a public contract involving the expenditure of public funds, including interviews of bidder or offerors, and discussion of the terms or scope of such contract, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Board pursuant to Section 2.2-3711 A. 29. of the Code of Virginia (1950), as amended.

REQUEST TO RETURN TO REGULAR SESSION

Upon motion by Mr. Rick Harrell, seconded by Mr. Jeremy Catron, then duly carried by the Board, that the body return to regular session.

CERTIFICATION

Upon motion by Mrs. Nancy Pool and seconded by Mr. Jeremy Satterfield the Board voted to take a roll call certifying that to the best of the member's knowledge (i) only public business matters lawfully exempt from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard discussed or considered in the meeting by the public.

Mr. Harrell, Yes
Mr. Bates, Yes
Mr. Satterfield, Yes
Dr. Simon-Owens, Yes
Mr. Clark, Yes
Mr. Catron, Yes
Mrs. Pool, Yes

RE: Action Taken on Items in Closed Meeting

None

RE: Reports of Standing Committees and Officers

A. Finance Committee

1. Current Financials

Mr. Harrell presented the August 2021 Financial Reports. Mr. Harrell mentioned that he is looking to schedule a Finance Committee meeting next month. Mr. Rick Harrell made a motion to approve the August 2021 Financial Reports. Mr. Jeremy Satterfield seconded the motion, and the motion was then duly carried by the Board.

B. Prospects & Properties Committee

Mr. Satterfield stated that the Prospects and Properties Committee met last week to evaluate the different properties and leases. Mr. Satterfield stated that the Committee will meet again soon.

C. Executive Committee

Mr. Bates stated that the Committee had not met. Mr. Bates asked Ms. Jeffress to send out a doodle poll to request the availability of the Committee members to schedule a meeting.

D. Executive Director Report

Mrs. Johnson stated that things are coming along nicely with the RTP construction and stated that the project was nearly complete. Mrs. Johnson mentioned that the final sampling for the existing Virginia Brownfields Grant would be completed in the next two weeks and that project with reporting would be wrapped up by the end of the year.

Mrs. Johnson stated that she had participated in two different VEDP webinars for two new programs: the Economic Gardening program and the Virginia Business Ready Sites Program.

Mrs. Johnson discussed that the transition to Executive Director is underway and Mr. Mike Davidson is available to assist as needed. She stated that now that the IDA has full time staff a health insurance policy has been put in place in accordance with the IDA Policies and Procedures Manual.

Mrs. Johnson mentioned that the IDA staff will be working together to complete the Golden Piedmont year one annual report for the AFID grant, she noted that this is a three-year project and is on track to meet the job creation and investment metrics established for the project.

Mrs. Johnson stated that the IDA is continuing to work towards an EPA Brownfield grant application. She stated that a coalition team meeting was held last month to discuss the next application. Mrs. Johnson mentioned that she believes we will have a strong application this year and is hopeful that the coalition will be successful in receiving a second grant award.

Mrs. Johnson informed the Board that she and Ms. Jeffress will be attending enterprise zone trainings in the coming months.

Mrs. Johnson stated that she will be attending a SVRA meeting within the next two weeks.

RE: Old Business

None

RE: New Business

A. Open Comment Period

- Mr. Rick Harrell congratulated Blair on her 3-month anniversary with the IDA and welcomed Kristy back to the IDA.
- Mrs. Nancy Pool welcomed Kristy and congratulated the team for their hard work.
- Mr. Scott Simpson, No comment
- Mr. Ryland Clark mentioned that ABB will be officially changing the company's name to Hitachi Energy on October 1st. He stated that there will be a Community Clean Up Day on October 16th. He congratulated Kristy on her new role as Executive Director and Blair on her hard work.
- Dr. Nettie Simon-Owens, No comment
- Mr. Jeremy Catron, No comment
- Mr. Jeremy Satterfield commended everyone and stated he feels like the IDA is in a good place. He mentioned LEAD VA visit to Halifax County which will be October 14, 15, and 16.



- Mr. Robert Bates thanked the Board and stated he believed we are moving onward and upward. He thanked Kristy Johnson and Blair Jeffress for their continued hard work.

RE: PUBLIC COMMENT

None

RE: NEXT MEETING DATE

The IDA will hold the next scheduled meeting on October 15, 2021, at 8:30 A.M. in the Halifax IDA Conference Room.

RE: ADJOURNMENT:

Motion was made by Mrs. Nancy Pool, seconded by Mr. Jeremy Satterfield, and then duly carried by the Board.

Respectfully Submitted:

Mr. Kristy Johnson, IDA Executive Director

Acknowledged:

Robert Bates, Chair