



1100 Confroy Drive
Suite 1
South Boston, VA 24592

**BRIGHTER
BOLDER
BUSINESS**

**MINUTES
BOARD OF DIRECTORS MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY OF HALIFAX COUNTY, VIRGINIA
OCTOBER 15, 2021**

RE: MEETING: The Board of Directors of the Industrial Development Authority of Halifax County, Virginia (IDA) held a regular IDA Board meeting on Friday, October 15, 2021, at 8:30 A.M. in the IDA Conference Room.

RE: MEMBERS PRESENT: Those in attendance at the time the meeting was called to order include Mr. Robert Bates, Mr. Rick Harrell, Mr. Jeremy Catron, Dr. Nettie Simon-Owens, Mrs. Nancy Pool and Mr. Ryland Clark

RE: MEMBERS ABSENT: Mr. Jeremy Satterfield was absent when the meeting was called to order

RE: OTHERS PRESENT: Mrs. Kristy Johnson – IDA Executive Director, Ms. Blair Jeffress – IDA Operations Manager, Ms. Ashley Hodge – Gazette Virginian, and Ms. Liza Fulton – News and Record.

RE: MEETING CALLED TO ORDER: Mr. Robert Bates gave a prayer and then called the meeting to order at 8:31 a.m. It was determined that a quorum was present with six members in attendance.

*Mr. Jeremy Satterfield arrived at 8:32 A.M.

RE: APPROVAL OF AGENDA: Mrs. Nancy Pool made a motion to approve the agenda, seconded by Mr. Rick Harrell, and duly carried by the Board.

RE: READING AND APPROVAL OF MINUTES: Ms. Jeffress mentioned that she corrected to a few grammatical errors and the minutes presented were different from the document originally emailed to the Board. Mr. Rick Harrell made a motion to approve the September 17, 2021 meeting minutes, seconded by Mrs. Nancy Pool and duly carried by the Board.

RE: REQUEST TO ENTER INTO CLOSED SESSION: Motion was made by Mr. Jeremy Catron, seconded by Mr. Rick Harrell, and duly carried by the Board that the Board go into closed session pursuant to Virginia Code Section 2.2-3711. That the purposes which are to be the subject of said executive or closed meeting shall be as follows:

- To discuss a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the businesses or industry's interest in locating or expanding facilities in the community, pursuant to Virginia Code Section 2.2-3711.A.5.
- To discuss real estate matters, Virginia Code Section 2.2-3711.A.3.
- To discuss personnel matters, pursuant to Virginia Code Section 2.2-3711.A.1.





- To discuss the award of a public contract involving the expenditure of public funds, including interviews of bidder or offerors, and discussion of the terms or scope of such contract, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Board pursuant to Section 2.2-3711 A. 29. of the Code of Virginia (1950), as amended.

REQUEST TO RETURN TO REGULAR SESSION

Upon motion by Mr. Jeremy Satterfield, seconded by Mr. Ryland Clark, then duly carried by the Board, that the body return to regular session.

CERTIFICATION

Upon motion by Mrs. Nancy Pool and seconded by Mr. Jeremy Satterfield the Board voted to take a roll call certifying that to the best of the member's knowledge (i) only public business matters lawfully exempt from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard discussed or considered in the meeting by the public.

Mr. Harrell, Yes
Mr. Bates, Yes
Mr. Satterfield, Yes
Dr. Simon-Owens, Yes
Mr. Clark, Yes
Mr. Catron, Yes
Mrs. Pool, Yes

RE: Action Taken on Items in Closed Meeting

Mr. Rick Harrell made a motion to authorize IDA Staff to execute a lease amendment with Miller Waste Mills for 1120 Green Folly Drive Section A. The motion was seconded by Mrs. Nancy Pool, and then duly carried by the Board.

Mrs. Nancy Pool made a motion to authorize IDA Staff to execute a lease with Lee Electrical for the Surface Parking Lot at 1120 Green Folly Road. The motion was seconded by Mr. Jeremy Satterfield, and then duly carried by the Board.

Dr. Nettie Simon-Owens made a motion to authorize IDA Staff to execute a lease with CQTI for the second-floor storage space. The motion was seconded by Mr. Jeremy Satterfield, and then duly carried by the Board.

RE: Reports of Standing Committees and Officers

A. Finance Committee

1. Current Financials

Mr. Harrell presented the September 2021 Financial Reports. Mr. Harrell noted the newly classification of the encumbered amounts on the financial reports. He stated that he is looking to schedule a Finance Committee meeting in the next few weeks. Mr. Rick Harrell made a motion to approve the September 2021 Financial Reports. Mr. Jeremy Satterfield seconded the motion, and the motion was then duly carried by the Board.



B. Prospects & Properties Committee

Mr. Satterfield stated that he would like the Prospects and Properties Committee to meet soon. He asked IDA Staff to send out a doddle poll to schedule a meeting.

C. Executive Committee

Mr. Bates stated that the Committee met on October 4th, 2021. He stated that during the meeting the Committee discuss personnel matters and strategic planning.

D. Executive Director Report

Mrs. Johnson thank the Board for the approval for the RTP project and stated that the construction at RTP was finished. She mentioned that the only outstanding item was the controls for the dock leveler and that was expected to be received in December.

Mrs. Johnson mentioned that the VBAF grant field activities were completed and the that final report of the findings was expected in December.

Mrs. Johnson stated that John Loftus the Sites and Buildings Manager for the Virginia Economic Development Partnership will be visiting Halifax County on October 26th to tour available sites and buildings.

Mrs. Johnson stated that the Halifax County Brownfields Coalition team for the EPA Brownfields grant met last week and discussed priority sites that will be included in the application. She updated the Board on the plan to submit the grant prior to the December 1st deadline.

Mrs. Johnson stated that she has several upcoming events including a Leadership Meeting, SVRA Board meeting, Genedge Strategic Planning, and the Governor's Conference on Rural Prosperity.

Mrs. Johnson mentioned that she would like to bring speakers and Economic Development Industry Leaders to speak during Board meetings. She expressed that this would be a different topic regularly and will add value to the organization. Mrs. Johnson also mentioned that staff is working to identify potential consultants for the Strategic Planning process that is scheduled to begin in early 2022.

RE: Old Business:

None

RE: New Business

A. Open Comment Period

- Mrs. Nancy Pool, No comment
- Dr. Nettie Simon-Owens, No comment
- Mr. Ryland Clark, mentioned that Community Clean Up Day October 16th. He stated that he would like the community to get involved. Mr. Clark mentioned the ABB name change to Hitachi Energy officially on October 15th.
- Mr. Jeremy Satterfield, stated that Lead VA is in Halifax County for the weekend, and they will receive a tour of the SoVA Innovation Hub, the Prizery and Virginia International Raceway. He stated that he will be participating on a panel at the Governor's Summit which will be held at Longwood University.
- Mr. Jeremy Catron, No comment
- Mr. Rick Harrell, congratulated staff on continued hard work.



- Mr. Robert Bates, thanked the Board and IDA staff for continuing to work together.

RE: PUBLIC COMMENT:

None

RE: NEXT MEETING DATE:

The IDA will hold the next scheduled meeting on November 19, 2021, at 8:30 A.M. in the Halifax IDA Conference Room.

RE: ADJOURNMENT:

Motion to adjourn was made by Mr. Jeremy Satterfield, seconded by Mr. Rick Harrell, and then duly carried by the Board.

Respectfully Submitted:

Mr. Kristy Johnson, IDA Executive Director

Acknowledged:

Robert Bates, Chair