



1100 Confroy Drive
Suite 1
South Boston, VA 24592

**BRIGHTER
BOLDER
BUSINESS**

**MINUTES
BOARD OF DIRECTORS MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY OF HALIFAX COUNTY, VIRGINIA
FEBRUARY 26, 2021**

RE: MEETING: The Board of Directors of the Industrial Development Authority of Halifax County, Virginia (IDA) held a regular meeting on Friday, February 26, 2021 at 8:30 A.M. in the IDA Conference Room.

RE: MEMBERS PRESENT: Those in attendance at the time the meeting was called to order include: Mr. Robert Bates, Mrs. Nancy Pool, Mr. Ryland Clark, Mr. Rick Harrell, Mr. Jeremy Catron, Mr. Jeremy Satterfield, and Dr. Nettie Simon-Owens participated remotely from her vehicle and then her office at 820 Bruce Street South Boston Virginia due to COVID-19.

RE: MEMBERS ABSENT:

RE: OTHERS PRESENT: Mr. Mike Davidson – IDA Interim Executive Director, Mrs. Kristy Johnson, Consultant, Liza Fulton- News and Record, Miranda Baines- Gazette Virginian.

RE: MEETING CALLED TO ORDER: Mr. Robert Bates gave a prayer and then called the meeting to order at 8:30 A.M.

RE: ROLL CALL, DETERMINATION OF QUORUM AND APPROVAL OF AGENDA:
Mrs. Kristy Johnson called the roll and determined that a quorum was present.

Mr. Jeremy Satterfield made a motion to approve the agenda, seconded by Mr. Rick Harrell, and duly carried by the Board.

RE: READING AND APPROVAL OF MINUTES:

Upon motion by Mrs. Nancy Pool, seconded by Mr. Jeremy Satterfield and duly carried with Dr. Nettie Simon-Owens abstaining, the Board approved the Minutes for the January 15, 2021 Board meeting.

RE: REQUEST TO ENTER INTO CLOSED SESSION:

Motion was made by Mrs. Nancy Pool, seconded by Mr. Jeremy Satterfield, and duly carried that:

1. That this Body go into Closed Session or closed meeting pursuant to Virginia Code Section 2.2-3711. That the purposes which are to be the subject of said executive or closed meeting shall be as follows:
2. That the purposes which are to be the subject of said executive or closed meeting shall be as follows:
 - To discuss a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding facilities in the community, pursuant to Virginia Code Section 2.2-3711.A.5.





- To discuss real estate matters, Virginia Code Section 2.2-3711.A.3.
- To discuss personnel matters, pursuant to Virginia Code Section 2.2-3711.A.1.
- To discuss the award of a public contract involving the expenditure of public funds, including interviews of bidder or offerors, and discussion of the terms or scope of such contract, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Board pursuant to Section 2.2-3711 A. 29. of the Code of Virginia (1950), as amended.

REQUEST TO RETURN TO REGULAR SESSION

Upon Motion by Mr. Jeremy Satterfield, seconded by Mr. Ryland Clark, and duly carried by the Board, the body returned to regular session.

CERTIFICATION

Upon Motion by Mr. Rick Harrell, the Board voted to take roll call certifying that to the best of the member's knowledge (i) only public business matters lawfully exempt from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard discussed or considered in the meeting by the public.

ROLL CALL

Mr. Robert Bates, Mr. Jeremy Catron, Mrs. Nancy Pool, Mr. Jeremy Satterfield, Mr. Ryland Clark, Mr. Rick Harrell, and Dr. Nettie Simon-Owens

RE: Action Taken on Items in Closed Meeting

None

RE: Reports of Standing Committees and Officers

A. Finance Committee

1. Current Financials

Mrs. Johnson presented the January 2021 financials and stated that the IDA's line of credit with Benchmark Community Bank used for the construction of the shell building would be paid off immediately.

Mr. Clark made a motion, seconded by Mr. Satterfield duly carried by the Board to approve the January 2021 financials as presented.

B. Properties & Prospect Committee

Mr. Satterfield had no report.

C. Executive Committee

Mr. Bates noted that he ask that the Governor appoint Dr. Nettie Simon-Owens as the IDA Board representative to the Henrietta Lacks Commission.

D. Interim Executive Director Report

Mr. Mike Davidson reported that the request for proposals for consulting services for the executive director search has been issued. Proposals are due on March 5th at 2PM. Mr. Davidson reported that he expected a minimum of five responses after sending it out to at least fifteen consulting firms. The proposals will be reviewed and a recommendation will be made to the full board at the next Board meeting.

Mr. Davidson said that the former MBC space has been vacated and cleaned. IDA Interim staff is working to gather quotes for painting and cleaning to prepare the space

for the next tenant. Mrs. Johnson noted that the space is able to be shown as it is, it just needs a little bit of work but it is in excellent shape.

Mr. Davidson informed the Board that the closing for the previously approved sale of the parcel on Fan Park Drive had occurred and the IDA has received the funds for the sale.

Mr. Davidson informed the Board that the IDA had received word that it had been awarded the Virginia Brownfields Grant for the Southern Virginia Advanced Manufacturing Center. The grant will fund to continued environmental due diligence necessary to create a remediation plan.

Mr. Satterfield made a motion to authorize IDA Interim staff to execute the grant agreements and professional services agreement for the Virginia Brownfields grant award for the Southern Virginia Advanced Manufacturing Center, the motion was seconded by Mrs. Nancy Pool and duly carried by the Board.

Mr. Davidson informed the Board that there was a major water line break at the Southern Virginia Advanced Manufacturing Center on the fire loop around the building. Stating that the cost is estimated to be about \$20,000.

RE: Old Business

RE: New Business

A. Open Comment Period

- Mr. Jeremy Catron, Thank you Mike and Kristy for your progress since the last meeting.
- Mrs. Nancy Pool, Thank you all
- Mr. Jeremy Satterfield, Welcome to Dr. Nettie Simon-Owens, I look forward to working with you.
- Dr. Nettie Simon-Owens, Thank you Mike and Kristy for the orientation it was enlightening, I enjoyed the conversation. I look forward to working with everyone.
- Mr. Ryland Clark, There will be a community clean up being held in April, we welcome anyone to help.
- Mr. Rick Harrell, Welcome to Dr. Nettie Simon-Owens, and thank you to Mike and Kristy for keeping us going.
- Mr. Robert Bates, Welcome to Dr. Nettie Simon-Owens

Mr. Davidson reminded the Board that the next Board meeting will be the annual organizational meeting. Mr. Davidson asked the Board to consider this and note that it would be most helpful for committee appointments to be made at that meeting to allow for Interim staff to continue moving the organization forward.

RE: NEXT MEETING DATE

The IDA will hold the next scheduled meeting on March 19, 2021 at 8:30 A.M. in the Halifax IDA Conference Room.

RE: ADJOURNMENT:

Motion was made by Mr. Rick Harrell, seconded by Mrs. Nancy Pool, and duly carried to adjourn.



Respectfully Submitted:

Mr. Mike Davidson, IDA Interim Executive Director

Acknowledged:

Robert Bates, Chair