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**BRIGHTER  
BOLDER  
BUSINESS**

**MINUTES  
BOARD OF DIRECTORS MEETING  
INDUSTRIAL DEVELOPMENT AUTHORITY OF HALIFAX COUNTY, VIRGINIA  
JULY 15, 2022**

**RE: MEETING:** The Board of Directors of the Industrial Development Authority of Halifax County, Virginia (IDA) held a regular IDA Board meeting on Friday, July 15, 2022, at 8:30 A.M. in the IDA Conference Room.

**RE: MEMBERS PRESENT:** Those in attendance at the time the meeting was called to order include Dr. Nettie Simon-Owens, Mrs. Nancy Pool, Mr. Ryland Clark\*, and Mr. Jeremy Catron.

\*Denotes virtual participation

**RE: MEMBERS ABSENT:** Mr. Robert Bates, Mr. Jeremy Satterfield

**RE: OTHERS PRESENT:** Mrs. Kristy Johnson – IDA Executive Director, Ms. Blair Jeffress – IDA Operations Manager, and Ms. Miranda Baines – Gazette Virginian

**RE: MEETING CALLED TO ORDER:** Mr. Rick Harrell called the meeting to order at 8:33 a.m. Mr. Ryland Clark announced that he will be attending the meeting through zoom from his home in South Boston Virginia. It was determined that a quorum was present with five members in attendance.

**RE: APPROVAL OF AGENDA:** Mrs. Nancy Pool made a motion to approve the agenda, seconded by Mr. Jeremy Catron, and duly carried by the Board.

**RE: READING AND APPROVAL OF MINUTES:** Mr. Jeremy Catron made a motion to approve the May 26, 2022 and June 17, 2022 meeting minutes, seconded by Dr. Nettie Simon-Owens and duly carried by the Board.

**RE: REQUEST TO ENTER INTO CLOSED SESSION:** Motion was made by Mrs. Nancy Pool seconded by Mr. Jeremy Catron, and duly carried by the Board that the Board go into closed session pursuant to Virginia Code Section 2.2-3711. That the purposes which are to be the subject of said executive or closed meeting shall be as follows:

- To discuss a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the businesses or industry's interest in locating or expanding facilities in the community, pursuant to Virginia Code Section 2.2-3711.A.5.
- To discuss real estate matters, Virginia Code Section 2.2-3711.A.3.
- To discuss personnel matters, pursuant to Virginia Code Section 2.2-3711.A.1.
- To discuss the award of a public contract involving the expenditure of public funds, including interviews of bidder or offerors, and discussion of the terms or scope of such contract, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Board pursuant to Section 2.2-3711 A. 29. of the Code of Virginia (1950), as amended.



\*Mr. Ryland Clark entered the waiting room in the zoom meeting at 10:00 a.m. and returned at 10:23 a.m.

### **REQUEST TO RETURN TO REGULAR SESSION**

Upon motion by Mrs. Nancy Pool, seconded by Dr. Nettie Simon-Owens, then duly carried by the Board, that the body return to regular session.

### **CERTIFICATION**

Upon motion by Mr. Jeremy Catron and seconded by Mrs. Nancy Pool the Board voted to take a roll call certifying that to the best of the member's knowledge (i) only public business matters lawfully exempt from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard discussed or considered in the meeting by the public.

Mr. Harrell, Yes  
Dr. Simon-Owens, Yes  
Mrs. Pool, Yes  
Mr. Catron, Yes  
Mr. Clark, Yes

### **RE: Action Taken on Items in Closed Meeting**

None

### **RE: Reports of Standing Committees and Officers**

#### **A. Finance Committee**

##### **Current Financials**

Mrs. Nancy Pool presented the preliminary June 2022 financial reports. She stated that these numbers will change, and staff will present the final report during the next meeting.

Mrs. Kristy Johnson stated that IDA staff will present the final financial report for both June and July during the August Board meeting.

#### **B. Prospects & Properties Committee**

Mr. Catron stated that the committee has not met since the last meeting.

#### **C. Executive Committee**

Mr. Harrell stated that the Executive Committee has not met since the last meeting.

#### **D. Executive Director Report**

Mrs. Johnson stated that we have had a busy month with a visit with the Secretary of Commerce and Trade and VEDP staff. She mentioned there were many events with a lot of local participation. She explained that there was a focus on several areas including workforce, education, quality of life, and tourism. Mrs. Johnson stated that these conversations sparked interests and ideas on how to improve these areas such as the quality of life.

Mrs. Johnson stated that she participated in several of the IRF planning grants with the Town of Halifax. She explained the Town is finalizing the industrial revitalization fund grant for the Downtown Square for the former Exxon facility.



Mrs. Johnson stated that the Global Center for Automotive Performance Simulation at VIR has completed participation in the VEDP's economic gardening program. She stated that this participation yielded high reviews of VEDP and the staff. She explained that this program was intended to give them market research and data that they can use to further develop their market services.

Mrs. Johnson gave an update on the fire alarm system and stated that all systems had been replaced and were operational. She stated that because of reimbursement from the insurance company; this will not be a significant expense to the IDA.

**RE: Old Business:**

None

**RE: New Business:**

**A. Open Comment Period**

- Mr. Jeremy Catron: None
- Dr. Nettie Simon-Owens: None
- Mrs. Nancy Pool: None
- Mr. Ryland Clark: None

**RE: PUBLIC COMMENT:**

None

**RE: NEXT MEETING DATE:**

The IDA will hold a steering committee meeting on July 28, 2022 at 12:00 P.M. in the Halifax IDA conference room and the next scheduled regular meeting on August 19, 2022, at 8:30 A.M. in the Halifax IDA conference room.

**RE: ADJOURNMENT:**

Motion to adjourn was made by Mr. Rick Harrell seconded by Mr. Jeremy Catron and then duly carried by the Board.

Respectfully Submitted:

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Mrs. Kristy Johnson, IDA Executive Director

Acknowledged:

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Mr. Rick Harrell, Chair